

**ST. MARY'S COUNTY
BOARD OF COUNTY COMMISSIONERS' MEETING
GOVERNMENTAL CENTER
Tuesday, January 9, 2007**

Present: Commissioner President Francis Jack Russell
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George G. Forrest, County Administrator
Betty Jean Pasko, Senior Admin. Coordinator (Recorder)

The Board attended the monthly Board of County Commissioners/Multi-agency Meeting, held at the Leonardtown Library beginning at 7:45 AM. The Board of County Commissioners' meeting was called to order at the Governmental Center at 9:30 AM.

DELETIONS/CHANGES TO THE AGENDA

The following items were removed from the agenda and will be rescheduled:

- Department of Economic and Community Development: Present 2007 Technology Handbook
- Land Use and Growth Management: Decision on Request for Growth Allocation for Rivendell Farm (PSUB #04-120-033); rescheduled for January 16, 2007

The Budget Work Session start time was changed from 1:30 PM to 2:00 PM.

APPROVAL OF CHECK REGISTER

Commissioner Raley moved, seconded by Commissioner Jarboe, to authorize the Commissioner President to sign the Check Registers as presented. Motion carried 5-0.

APPROVAL OF MINUTES

Commissioner Jarboe moved, seconded by Commissioner Dement, to adopt the minutes of the Commissioners' meeting of December 19, 2006, as presented. Motion carried 5-0.

Commissioner Jarboe moved, seconded by Commissioner Dement, to adopt the minutes of the Commissioners' meeting of December 27, 2006, as presented. Motion carried 5-0.

**MECHANICSVILLE ELEMENTARY SCHOOL KINDERGARTEN STUDENTS
READING PRESENTATION**

Present: Lynne Morgan-Smoot, Supervisor of Instruction for Fine Arts
Barbara Abell, Principal, Mechanicsville Elementary School
Mechanicsville Elementary School Kindergarten Students:
Aaron Burton, Clayton Crownover, Brandi Crumrine, Jordan McGee,
Finnegan O'Neill, Daniel Spicer

Illustrating the importance "All-Day K" has had on students becoming early readers, Mechanicsville Elementary kindergarten students read their favorite books to the Commissioners and received commendations for their skills.

COUNTY ADMINISTRATOR

1. Draft Agendas for January 16 and 23, 2007
2. **Recreation, Parks and Community Services** (*Phil Rollins, Director, RP&CS; Sheriff Tim Cameron; Erin Shoemaker, Fiscal Manager, Sheriff's Office*)

Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Budget Amendment to transfer funds from the FY07 Sheriff's Office Exempt Financing account project #EF0704 to Recreation, Parks and Community Services' FY07 Parks Division Exempt Financing account project #ER0703. Motion carried 5-0.

3. **Sheriff's Office** (*Sheriff Tim Cameron; Erin Shoemaker, Fiscal Manager*)

Commissioner Mattingly moved, seconded by Commissioner Raley, to approve and authorize the Commissioner President to sign the Federal Equitable Sharing Agreement, reflecting the change in administration. Motion carried 5-0.

Commissioner Raley moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the Budget Amendment moving personnel/budget authority from Sheriff's Office Law Enforcement (2401) to Sheriff's Office Corrections (2402) to enable one FTE Coordinator position to be moved back to the Corrections Division. Motion carried 5-0.

4. **Department of Public Works and Transportation** (*George Erichsen, P.E., Director*)

Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Budget Amendments to realign FTEs in budget to match the organization charts and to reflect where the incumbents are actually working. Motion carried 5-0.

Commissioner Raley moved, seconded by Commissioner Dement, to sign the Resolutions accepting Westbury Boulevard West, Wilcutt Street, Bolden Court,

Gordon Court, and Altman Court into the County Highway Maintenance System, located in the Westbury Subdivision, 8th Election District, and to post 25-mph speed limit and stop signs on said roads. Motion carried 5-0.

Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Public Works Agreement Addendum for Westbury PUD Subdivision, Phase 2, Sections 3, 4, and 5, located in the 8th Election District with an expiration date of July 1, 2007. Motion carried 5-0.

Commissioner Raley moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the Public Works Agreement Addendum for Mazel Subdivision, Section 1, located in the 8th Election District with an expiration date of May 1, 2007. Motion carried 5-0.

Commissioner Raley moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the Public Works Agreement Addendum for Dunleigh Subdivision, Section 1, located in the 8th Election District with an expiration date of August 1, 2007. Motion carried 5-0.

Commissioner Raley moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the Easement Agreement document for the Rose Lane drainage improvements. Motion carried 5-0.

5. Board and Commission Appointments (*George Forrest, County Administrator*)

Commissioner Jarboe moved, seconded by Commissioner Dement, to appoint the following St. Mary's County citizens to the following Boards and Commissions:

Commission for People with Disabilities: Pam Main – *ARC Representative*

Commission on the Environment: Susan Blake

Development Review Forum: Tom Russell – *SMECO Representative*

Mental Health and Addictions Advisory Council: Susan Bergmann – *Health Dept. Representative;*

Robert Elrod – *St. Mary's Hospital Representative;* Larry Harvey – *Marcey House Representative;* Gary Lynch – *Walden/Sierra Representative;* Michael Merican – *Sheriff's Office/Corrections Division Representative;* Cynthia A. Phillips – *Housing Representative;* Ella May Russell – *Dept. of Social Services Representative;* Daniel Schaidt – *Dept. of Juvenile Justice Representative;* Molly Young – *Pathways Representative*

Metropolitan Commission: Captain Glen Ives – *Patuxent River Naval Air Station Rep.*

Motion carried 5-0.

COMMISSIONERS' TIME

Commissioner Raley

Congratulated and apologized for not being able to attend the Leonardtown Volunteer Fire Department Installation of Officers Banquet on Saturday. Was the MC for the retirement celebration of Mr. Joe Titus, retiring from the Patuxent River Fire Department after 37 years of service.

Thanked Commissioner Mattingly for presenting, on his behalf, a Proclamation to Sean Arthur for achieving the status of Eagle Scout.

Congratulated Mr. Ross Raley on his 90th birthday; presented him with a Proclamation at his birthday celebration.

Commissioner Jarboe

Asked staff to look into scheduling a Public Forum within the next few weeks. Public Forums provide an opportunity for the public to provide information to the Board. It was suggested by Commissioner Dement that the Public Forum be held in a central area of the County; e.g., Leonardtown.

Commissioner Dement

Congratulated and recently presented birthday Commendations to Evelyn Page and Margie Erskine. Presented a Commendation to Gwen Bankins' mother, Betty, at her birthday celebration on Sunday. Attended the Leonardtown Volunteer Fire Department Installation of Officers on Saturday evening.

Commissioner Mattingly

Extended happy and prosperous New Year's wishes to everyone.

Attended the Leonardtown Volunteer Fire Department Installation of Officers. Recognized Mary Jane Scully for 55 years of active volunteer support as a member of the Auxiliary.

Regarding the Proclamation to Sean Arthur for becoming an Eagle Scout, recognized the support provided by adults and other scout members.

Three Board members attended MACo; positive programs and presentations, particularly for newly-elected officials. Phil Rollins, Director of RP&CS, gave a presentation. Requested HR obtain information regarding the prescription program available through NACo (National Association of Counties).

Commissioner Russell

Also attended the Leonardtown Volunteer Fire Department Installation of Officers on Saturday evening; nice affair and display of what community is all about.

Also, as did Commissioner Raley, attended the Knights of St. Jerome affair on Sunday; they have a wonderful scholarship program for youth.

Commended the Legal and County Administrator/Commissioners' staff regarding work demands under difficult situations.

Need more citizens to fill Boards and Commissions, need community involvement and support.

MOTION TO ENTER INTO EXECUTIVE SESSION

Commissioner Jarboe moved, seconded by Commissioner Mattingly, to enter into Executive Session for the purpose of discussing Litigation. Motion carried 5-0. Commissioner Mattingly recused himself from Executive Session discussion related to Burch Oil.

Commissioner Raley moved, seconded by Commissioner Dement, to enter into Executive Session for the purpose of discussing personnel matters, specifically appointments to Boards and Commissions, and also contracts for staff if time permits. Motion carried 4-1.

Commissioner Jarboe voted against the motion.

EXECUTIVE SESSION

Litigation

Present: Commissioner Francis Jack Russell, President
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr. (*absent – recused himself from discussion*)
Commissioner Daniel H. Raley
George Forrest, County Administrator
Donna Gebicke, Administrative Assistant to the BOCC, Recorder

Authority: Article 24, Section 4-210(a)8
Time Held: 11:15 am – 11:20 am
Action Taken: The Commissioners discussed litigation matter.

OPEN SESSION

MOTION TO ENTER INTO EXECUTIVE SESSION

Commissioner Raley moved, seconded by Commissioner Mattingly, to enter into Executive Session for the purpose of discussing Property Acquisition matter. Motion carried 5-0.

EXECUTIVE SESSION

Property Acquisition

Present: Commissioner Francis Jack Russell, President
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George Forrest, County Administrator
Christy Chesser, County Attorney
George Erichsen, Director, Dept. of Public Works & Transportation
Liz Passarelli, Real Property Manager
Donna Gebicke, Administrative Assistant to the BOCC, Recorder

Authority: Article 24, Section 4-210(a)11
Time Held: 11:25 am – 11:40 am
Action Taken: The Commissioners discussed property acquisition matter.

Property Acquisition

Present: Commissioner Francis Jack Russell, President
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George Forrest, County Administrator
Christy Chesser, County Attorney
Liz Passarelli, Real Property Manager
Donna Gebicke, Administrative Assistant to the BOCC, Recorder

Authority: Article 24, Section 4-210(a)11

Time Held: 11:41 am – 11:55 am

Action Taken: The Commissioners discussed property acquisition matter.

Personnel

Present: Commissioner Francis Jack Russell, President
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
Delores Lacey, Appointments Secretary
Koni Roach, Asst. to the Appointments Secretary

Donna Gebicke, Administrative Assistant to the BOCC, Recorder

Authority: Article 24, Section 4-210(a)1

Time Held: 12 noon – 1:32 pm

Action Taken: The Commissioners discussed boards and committee appointments.

Personnel

Present: Commissioner Francis Jack Russell, President
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe
Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
George Forrest, County Administrator
Bob Kelly, Director, IT Dept. & Acting Director, Public Safety

Donna Gebicke, Administrative Assistant to the BOCC, Recorder

Authority: Article 24, Section 4-210(a)1

Time Held: 1:35 pm – 1:55 pm

Action Taken: The Commissioners discussed boards and committee appointments.

FY 2008 BUDGET WORK SESSION

The Board reconvened to hold a FY2008 Budget Work Session.

ADJOURNMENT

The meeting adjourned at approximately 4:30 pm.

Minutes Approved by the Board of County Commissioners on _____

Betty Jean Pasko, Senior Administrative Coordinator